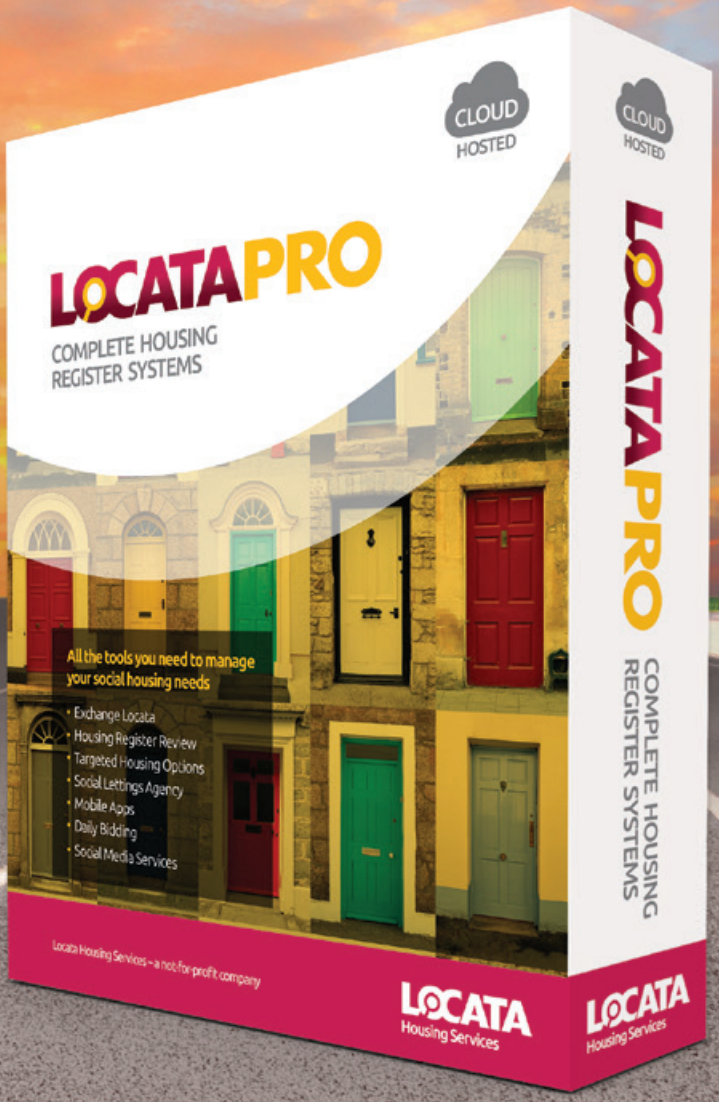
LOCATA
Housing Services

www.locatahousingservices.org.uk

Getting started with Locata

The most comprehensive housing system on the market



Locata Housing Services – a not-for-profit company

CLOUD HOSTED

Locata has a comprehensive suite of software modules which allows you to manage every aspect of housing options – effortlessly.

Our new entry level package allows you to get started and experience the performance without having to commit to a large investment.

LOCATA PRO

LOCATA PRO is the entry level set of Locata modules that are integrated to provide a basic Housing Options service.

This unique product set allows you to run a Housing Options process that covers online customer application, management of the ongoing registrations with a bidding and lettings process that your customers can interact with.

Your customers access the system through a responsive website using their PC or laptop, mobile phone or tablet. Once in the system they can select and bid on properties, receive feedback and find useful housing information.

LOCATA
Housing Services

Key Modules

The Administration System

- A Lettings System - either Choice, Property Pool or Direct Offer Based
- An Advertising and / or Offering System
- Centralised Administration System
- Housing Register System

An Online Application Form

- Main Application Form
- Embedded Medical Form

Standard Website

- Customer Responsive
- Interactive
- Fully WC3A compliant

Standard Inwards Data Integration

- Applicant Data Integration
- Property Data Integration
- Household Data Integration

LOCATA PRO PLUS

LOCATA PRO can be enhanced to create a sophisticated end-to-end system that can be used to manage your Housing Options service centrally.

LOCATA PRO PLUS is formed by adding the Homelessness Module, Online Homelessness Application and focused reporting to **LOCATA PRO.**

The Homelessness Prevention and Advice System (HPA)

- Integrated to the main Admin System
- Full P1E, Welsh or other reporting
- Centralised Workflow System
- On-board Question Tool-Kit
- Full Discharge of Duty, Appeals and Judicial Review Reporting
- HPA Online Application Form.
- Homelessness Prevention Application Form.

Locata Pro Plus is the first upgrade to the entry level housing register system. Individual modules can be added to further enhance the system to your requirements.

The Locata Homelessness, Prevention and Advice System enables the fully integrated step-by-step management of homeless applicants.

This allows the centralisation of resources into a single system to help manage services that are under increasing pressure by streamlining work processes across departments.

All Locata systems are fully compatible with the recently launched **NPSS Homelessness Gold Standard.**

CLOUD HOSTED

Key Features

Administration

- Expressing interest
- Shortlists
- Properties
- Applicants
- Website
- Adverts
- Security
- Reports
- Tasks
- Admin
- Documents

Online Forms

- Application
- Medical
- Pre-Assessment

Websites

- Standard Responsive
- SR site with Surveys
- Housing Options Site
- HO Site with Survey
- Full Housing Options

Data Integration

- Standard Data Integration
- Other Integration*

* Specification and cost need to be applied

Going Forward

LOCATA PRO is designed to be the core of your housing register system and allows for full integration with all our other Locata modules, enhancements and services.

Add-ons make it is very easy to plan future development to your **LOCATA PRO** system. You can choose the modules or enhancements in any order that suits you with complete flexibility. This means that your staff and customers can enjoy upgraded services designed to meet your specific local needs.

For example, **LOCATA PRO PLUS** is created by adding our Homelessness Prevention and Advice module to the core Locata Pro system.

Details of the all the additional modules and enhancements that can be added to the system are published separately, but are also available on request. Please contact us to receive full information on all the products and services provided by Locata.

Add-ons

There are many different modules you can add to your system to increase functionality. Here are some of the most popular ones. Contact us for the full list.

ASSISTED ASSESSMENT
Fast and efficient on-line assessment of customers

EXCHANGE LOCATA
The national on-line housing exchange service

ANNUAL REVIEWS
A complete on-line annual review system

CHANGE OF CIRCS
Allowing customers to update their own details

DAILY BIDDING
Slash void times with continuous bidding on properties

SOCIAL LETTINGS AGENCY
House people in the private rented sector

LOCATA
Housing Services

Contact us
Locata (Housing Services) Ltd
Jubilee House
7-9 The Oaks
Ruislip
Middlesex HA4 7LF

01895 637595
info@locata.org.uk
www.locatahousingservices.org.uk